



Steps on Broadway Professional Training Program Application Checklist

Items to be included in your **Application Packet**:

- Completed application checklist
- Completed application form
- Dance resume
- Letter of introduction, stating your reasons for choosing Steps on Broadway and your plans for your future in dance.
- Letter of recommendation from a dance instructor or mentor.
- DVD or web link demonstrating your classroom technique and a solo which highlights your musicality and dance quality. **SOLO MUST BE IN YOUR CHOSEN FOCUS** (no longer than 3 minutes in length)
- One passport sized photograph
- Non-refundable \$50 application fee payable by credit card (Visa or MC), money order or travelers checks in U.S. dollars.

Incomplete application packets will not be accepted

Acceptance

Steps on Broadway will notify you of your acceptance within two weeks after receiving your completed application. You will be notified by email.

Items to be sent **After Acceptance**:

- Upon acceptance, 50% of the tuition payment and your placement fee of \$20 will be required as an initial payment, with the remaining 50% due ten (10) days prior to your semester start date. Non-payment will result in delay or loss of position within the program. All rates are subject to change.
-

Mailing address:

Steps on Broadway
Professional Training Program
2121 Broadway at 74th Street
Third Floor
New York, NY 10023

